

GFMD 2019 Common Space

“Integrated approaches to foster migrants’ inclusion for sustainable development”

Guidance Note on the World Café¹ Inspired Sessions

11h00 to 16h30 – Thursday, 23 January

World Café Inspired Sessions

World café is a dynamic format for hosting large group multi-stakeholder dialogues. In this year’s Common Space, four successive world café inspired sessions (1-hour each) will be held to allow participants to discuss four distinct topics in-depth. Each session will be hosted by a different stakeholder group, with the support of a thematic expert from international organizations or academia, as follows:

<i>Topic</i>	<i>Host Stakeholder Group</i>	<i>Possible Thematic expert</i>	<i>Location</i>
1. Reducing vulnerabilities: pathways to regularization	Bangladesh	OHCHR	Panecillo 1
2. Access to services for migrants: the role of cities and other stakeholders.	Mayors / local authorities	UNDP	Panecillo 4
3. Skills mobility: ensuring regulatory frameworks that are adapted to today’s economic, political and social realities	Business	ILO	Sala Mitad del Mundo 1
4. Promoting migrants’ inclusion in host communities: shaping narratives and combatting xenophobia.	Civil Society	IOM	Sala Mitad del Mundo 2

The four topics will be discussed in parallel during four rounds -- in the morning (11h00-12h00 and 12h00-13h00) and in the afternoon (14h30-15h30 and 15h30-16h30), allowing participants to move between all four topics throughout the day.

The sessions will be held in a format inspired by the ‘World Café’ session format. After a brief introduction to the topic from the host stakeholder group and thematic expert, session participants will be divided into a number of small tables, to allow for in-depth and participative discussion of the relevant session topic.

Participants will be encouraged to move to a different table with a new mix of participants **every 20 minutes**, and to change room every 60 minutes, so that fresh perspectives can be encountered and diverse peer-learning can occur. Each session is intended to build on, and provide new perspectives to, the discussions of the previous sessions.

¹ A “world café” is a structured conversational process for informal dialogue and knowledge sharing in which groups of people discuss a topic at several tables, with individuals switching tables periodically. The opportunity to move between tables, meet new people, actively contribute and link the essence of each participant’s “discovery” to ever-widening circles of thought is one of the distinguishing characteristics of this format. As participants carry key ideas or themes to new tables, they exchange perspectives, thereby greatly enriching the possibility for surprising new insights.

At the end of each session there will be a “harvesting” segment to sum up the discussions and to try to synthesize emerging insights, ideas, proposals, practical recommendations and issues for further discussions relevant to the theme.

A more detailed description of the process is provided below. The GFMD Chair encourages all stakeholders to embrace this world-café inspired format, which is aimed at ensuring a truly multi-stakeholder and inclusive common space.

Participants will be initially divided into four groups by topic and room, through the use of different colored cards which will serve as their ‘tickets’ to access each world café session topic once. These cards will be distributed during the opening plenary session. At any given time, each world café session will have no more than 150 participants to ensure dynamic discussions.

The results of the world café sessions will be reported in plenary during the Conclusion of the Common Space on the same day (January 23), from 17h00 to 18h00, wherein opportunities and strategies for action and cooperation will be identified.

Process

Entering the room and introduction

1. The **host stakeholder** will open the session in each room (10 minutes), welcome the participants, introduce the topic and encourage participants to reflect on the two guiding questions outlined in the discussion paper prepared for each subtheme of the Common Space. They are also expected to introduce the **ground rules**. In each session, participants will be seated in **small tables set up in a ‘café’ style** to create a relaxed and informal atmosphere. When participants sit down at their table, they should try to ensure a mix of different participants are represented – governments, observers, business, civil society and local authorities.
2. **Each room will have designated tables for English, French and Spanish speaking groups.** No simultaneous interpretation will be provided, except during the first ten minutes (introduction) and last ten minutes (“harvesting”) segments. Participants can choose freely which table to sit at each rotation, as long as it is a language they are comfortable with, and each table exhibits a diversity of participants from different stakeholder groups.

First twenty minute table discussion

3. Participants will be invited to the first guiding questions within their small table group for a period of **20 minutes**:
 - a) Participants may **exchange ideas, pose questions and share their own initiatives**, plans, and recommendations, as well as challenges encountered.
 - b) **Participants are encouraged to write two or three innovative or striking ideas or themes from their conversation** on the cards and papers provided, to contribute to the harvesting process. This should be a short and striking thought or idea, not a record of the entire discussion. These cards will be placed on the wall of the meeting room for the following groups to be able to find a record of prior discussions and gather impressions from them.
 - c) **Prepared speeches or interventions are discouraged.** Participants are expected to discuss the given guiding questions and contribute concrete experiences in small groups, listen to each other and pay attention to emerging themes, insights and patterns.
 - d) Participants’ contributions should focus on **concrete opportunities and challenges** related to the topic, as well as relevant experiences, policies, programs and activities.
4. Participants around each table will designate among themselves a **“table host”** who will steer the group reflections and ensures that there is a written summary of the 20-min discussion, which will be an input to the “harvesting” segment at the end of each session.

Rotating tables and second twenty minute table discussion

5. After 20 minutes, participants will receive a signal and will be asked to interrupt the conversation – wherever they are up to – say good bye, and **move quickly to another table of choice to engage with a different group**. Participants are asked to make sure they sit with a different constellation of people. They will then have a further 20 minutes to discuss the second guiding question with a different group of participants.

The 'harvest' and conclusion of the session

6. Conversations held at one table reflect a pattern of wholeness that connects with the conversations at the other tables. The last phase of the world café, often called the “harvest”, involves making this pattern of wholeness visible to everyone in a large group conversation.
7. After two rotations are been completed, the host will take 10 minutes to 'harvest' - with the support of the thematic expert - and sum up the discussions, trying to synthesize emerging insights, ideas, proposals, practical recommendations and issues for further discussions relevant to the theme. The cards written by each table will be placed on the wall to contribute to the harvesting process.
8. At the end of the one hour session, participants will be asked to move to a different room in order to engage with a different topic.